

Internal Quality Assurance Cell

Sudhiranjan Lahiri Mahavidyalaya

P.O. - MAJDIA, DT. NADIA PIN – 741507 WEST BENGAL, INDIA

Phone: 276-206 (STD 03472) Email: srlmahavidyalaya@rediffmail.com website:www.srlm.org

Dr.Somnath Bandyopadhyay
Chairman

Dr.Sanjoy Sarkar
Coordinator

Ref.No: SRLM/IQAC/03/2021

Date: 13.08.2021

Proceedings of the Meeting of Internal Quality Assurance Cell (IQAC) of Sudhiranjan Lahiri Mahavidyalaya, Majdia, Nadia held on 13.08.2021 at 6.00 PM through G-Meet:

Meeting URL: <https://meet.google.com/vjj-cjib-ovc>

Members present:

1. Sd/-Dr.Somnath Bandyopadhyay;
2. Sd/-Smt.Manasi Maiti;
3. Sd/-Dr.Sanjoy Sarkar;
4. Sd/-Dr.Arindam Chakraborty;
5. Sd/-Dr.Animesh Andrew Lulam Rai;
6. Sd/- Dr.Sreelata Biswas;
- 7.Sd/- Dr.Sanat Kumar Biswas;
- 8.Sd/-Arup Biswas.

Smt.Manasi Maiti, Teacher-member, IQAC presided over the meeting.

* * * * *

Agenda No. 1: To read and confirm proceedings of the meeting held on 20.03.2021:

The proceedings of the meeting of Internal Quality Assurance Cell (IQAC) held on 20.03.2021 were raised in the meeting for discussion. After discussion resolved that the proceedings of the meeting held on 20.03.2021 be confirmed unanimously.

In course that decision it was also resolved that a self-appraisal for the teachers and librarian for the year 2020-21 and self-appraisal for the year 2019-20 due till date be submitted by 30.09.2021 in offline format as per GO.1373-Edn(CS) dated 07.12.2017.A notification for the same be issued by the office of the Teacher in charge immediately.

Agenda No.2: To recommend Career Advancement of Dr.Somnath Bandyopadhyay, Dr.Sanat Kumar Biswas, Sri Shubhaiyu Chakraborty, Dr.Shilpi Basak, Dr.Animesh Andrew Lulam Rai and Dr.Sreelata Biswas:

The matter of Career Advancement of Dr.Somnath Bandyopadhyay was raised for discussion. The Coordinator , IQAC reported that in view of the decision of the Governing Body in its meeting held on 09.06.2021 by resolution no.04 Dr.Somnath Bandyopadhyay, Assistant Professor (Level 12) in Commerce , who joined this college on 01.09.2006 is eligible for Career Advancement from his present position to the post of Associate Professor(Level 13A) in Commerce with retrospective effect from 01.09.2020.After verification of all the relevant papers resolved that Career Advancement of Dr.Somnath Bandyopadhyay from the position of Assistant Professor (Level 12) in Commerce to the post of Associate Professor(Level 13A) in Commerce with retrospective effect from 01.09.2020 be recommended to the President, Governing Body to instruct the office to communicate with the concerned authorities of the Government of West Bengal and the University of Kalyani seeking the name of experts for formation of Selection Committee as per G.O.No.1373-Edn(CS) dated 07.12.2017.

Further the matter of Career Advancement of Dr.Sanat Kumar Biswas was raised for discussion. The Coordinator , IQAC reported that in view of the decision of the Governing Body in its meeting held on 09.06.2021 by resolution no.04 Dr.Sanat Kumar Biswas, Librarian (Level 11) , who joined this college on 01.04.2010 is eligible for Career Advancement from his present position to the post of Librarian(Level 12) with retrospective effect from 01.04.2020.After verification of all the relevant papers resolved that Career Advancement of Dr.Sanat Kumar Biswas from the position of Librarian (Level 11) to the post of Librarian (Level 12) with retrospective effect from 01.04.2020 be recommended. The Teacher in charge be requested to instruct the office to communicate with the concerned authorities of the Government of West Bengal and the University of Kalyani seeking the name of experts for formation of Screening Committee as per G.O.No.1373-Edn(CS) dated 07.12.2017.

Further the matter of Career Advancement of Sri Shubhaiyu Chakraborty was raised for discussion. The Coordinator , IQAC reported that in view of the decision of the Governing Body in its meeting held on 09.06.2021 by resolution no.04 Sri Shubhaiyu Chakraborty, Assistant Professor (Level 10) in English, who joined this college on 21.02.2015 is eligible for Career Advancement from his present position to the post of Assistant Professor (Level 11) in English with retrospective effect from 21.02.2021.After verification of all the relevant papers resolved that Career Advancement of Sri Shubhaiyu Chakraborty from the position of Assistant Professor (Level 10) in English to the post of Assistant Professor (Level 11) in English with retrospective effect from 21.02.2021 be recommended. The Teacher in charge be requested to instruct the office to communicate with the concerned authorities of the Government of West Bengal and the University of Kalyani seeking the name of experts for formation of Screening Committee as per G.O.No.1373-Edn(CS) dated 07.12.2017.

Further the matter of Career Advancement of Dr.Shilpi Basak was raised for discussion. The Coordinator , IQAC reported that in view of the decision of the Governing Body in its meeting held on 09.06.2021 by resolution no.04 Dr.Shilpi Basak, Assistant Professor (Level 10) in English, who joined this college on 21.02.2015 is eligible for Career Advancement from her present position to the post of Assistant Professor (Level 11) in English with retrospective effect from 14.10.2020.After verification of all the relevant papers resolved that Career Advancement of Dr.Shilpi Basak from the position of Assistant Professor (Level 10) in English to the post of Assistant Professor (Level 11) in English with retrospective effect from 14.10.2020 be recommended. The Teacher in charge be requested to instruct the office to communicate with the concerned authorities of the Government of West Bengal and the University of Kalyani seeking the name of experts for formation of Screening Committee as per G.O.No.1373-Edn(CS) dated 07.12.2017.

Further the matter of Career Advancement of Dr.Animesh Andrew Lulam Rai was raised for discussion. The Coordinator , IQAC reported that in view of the decision of the Governing Body in its meeting held on 09.06.2021 by resolution no.04 Dr.Animesh Andrew Lulam Rai, Assistant Professor (Level 10) in Sociology, who joined this college on 13.12.2016 is eligible for Career Advancement from his present position to the post of Assistant Professor (Level 11) in Sociology with retrospective effect from 13.12.2020.After verification of all the relevant papers resolved that Career Advancement of Dr.Animesh Andrew Lulam Rai from the position of Dr.Animesh Andrew Lulam Rai, Assistant Professor (Level 10) in Sociology to the post of Assistant Professor (Level 11) in Sociology with retrospective effect from 13.12.2020 be recommended. The Teacher in charge be requested to instruct the office to communicate with the concerned authorities of the Government of West Bengal and the University of Kalyani seeking the name of experts for formation of Screening Committee as per G.O.No.1373-Edn(CS) dated 07.12.2017.

Further the matter of Career Advancement of Dr.Sreelata Biswas was raised for discussion. The Coordinator , IQAC reported that in view of the decision of the Governing Body in its meeting held on 09.06.2021 by resolution no.04 Dr.Sreelata Biswas, Assistant Professor (Level 10) in Economics, who joined this college on 13.12.2016 is eligible for Career Advancement from her present position to the post of Assistant Professor (Level 11) in Economics with retrospective effect from 13.12.2020.After verification of all the relevant papers resolved that Career Advancement of Dr.Sreelata Biswas from the position of Assistant Professor (Level 10) in Economics to the post of Assistant Professor (Level 11) in Economics with retrospective effect from 13.12.2020 be recommended. The Teacher in charge be requested to instruct the office to communicate with the concerned authorities of the Government of West Bengal and the University of Kalyani seeking the name of experts for formation of Screening Committee as per G.O.No.1373-Edn(CS) dated 07.12.2017.

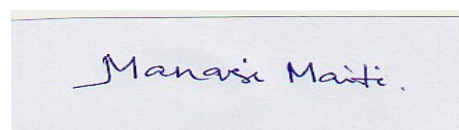
Agenda No.3: To consider organization of Annual Day Programme for the year 2019-20:

The matter was raised in the meeting for discussion.After discussion resolved that the matter be decided after puja vacation.

Agenda No.4: Miscellaneous:

- i) The matter of calculation of Teaching Days for the session 2020-21 was raised in the meeting. After discussion resolved that Teaching Days for the session 2020-21 be calculated after deducting Sundays and Holidays.
- ii) The matter of non-functioning of INFLIBNET-N LISTING was raised in the meeting.After discussion resolved that the problem be settled by the Librarian immediately.

The meeting was ended vote of thanks to the chair.



(Smt.Manasi Maiti)
Chairperson

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	০১	২০২১
তারিখ / Date	২০	১১/২১

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	Virtual class,
সময় / Time	12.30 p.m.

- ১। ১. [Signature]
- ২। ২. [Signature]
- ৩। ৩. [Signature]
- ৪। ৪. [Signature]
- ৫। ৫. [Signature]
- ৬। ৬. [Signature]
- ৭। ৭. [Signature]

- ৮। ৮. Ranjan Sarkar
- ৯। ৯. Arup Biswas
- ১০। ১০. Lipi Sarkar
- ১১। ১১.
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Dr. Somnath Bandyopadhyay
Chairman

Sri Shubhaiyu Chakraborty
Coordinator

Ref.No: SRLM/IQAC/03/2021

Date: 20.11.2021

Proceedings of the meeting with all Internal Quality Assurance Cell (IQAC) held on 20/11/2021 (Saturday) at 12.30 p.m. at Virtual Class Room within the college premises to review the present status of NAAC Accreditation process for 3rd cycle of accreditation.

Members Present:

1. Sd/- Dr. Somnath Bandyopadhyay
2. Sd/- Sri. Shubhaiyu Chakraborty
3. Sd/- Dr. Arindam Chakraborty
4. Sd/- Dr. Shilpi Basak
5. Sd/- Dr. Animesh Andrew Lulam Rai
6. Sd/- Sri. Ranjan Sarkar
7. Sd/- Dr. Sreelata Biswas
8. Sd/- Sri. Sandip Saha
9. Sd/- Dr. Sanat Kumar Biswas
10. Sd/- Sri. Sukumar Haldar
11. Sd/- Sri. Tuhin Roy Chowdhury
12. Sd/- Sri. Arup Biswas
13. Sd/- Smt. Lipi Sarkar

Dr. Somnath Bandyopadhyay, Teacher in charge assumed the chair and presided over the meeting.

At the inception the Teacher in charge requested the Coordinator and members to place the report about pending criterions along with corresponding data capture format to review the state of preparedness of the Self-Study Report (SSR) for 3rd cycle of accreditation. On discussion the following incompleteness of the following criterion were pointed out:


1. Criterion 1:

1.1.3: It was resolved that the office of the Controller of Examinations, University of Kalyani, will be approached to provide duty performed certificate for examination related activities undertaken by all the faculty members of the college. Dr. Sreelata Biswas was entrusted with the responsibility to collect the details from all the faculty members and issue a notice setting a deadline for the task to be performed.

Dr. Sreelata Biswas stated that criterion 1 was nearing completion.

2. Criterion 2: Dr. Arindam Chakraborty informed that criterion 2 is 80% complete. It was further resolved that Dr Animesh Andrew Lulam Rai, who is presently the convenor of Seminar & Research forum of the institution will take over and complete the Research Consultation part as well as frame questionnaire for Student Satisfaction Survey.
3. Criterion 3: It was resolved that Sri. Shubhaiyu Chakraborty will look into the Research publications of all the faculty members and issue a notice regarding such. It was further resolved that the Departmental profile will be provided by the respective Head of the Departments both in hard and soft copies. The self appraisal has to be updated by all teaching members including the librarian holding substantive post along with all SACT teachers. All backlog self appraisals along with the self appraisal of the current year has to be submitted by 31st December 2021 in both hard and soft copies along with necessary testimonials. A notice for the same has to be issued. Failing to comply with the notice will be referred to the Governing Body for further disciplinary action.
4. It was resolved that the following criterions will be looked after by the following members:
Criterion 3: Dr. Shilpi Basak & Dr. Animesh Andrew Lulam Rai
Criterion 4: Dr. Sanat Kumar Biswas
Criterion 5: Sandip Saha
Criterion 6: Ranjan Sarkar
5. It was resolved that an official Whatsapp group for IQAC will be created for communication among members.
6. It was resolved that every room in the college will have room numbers printed on them. Dr. Sanat Kumar Biswas was requested to act accordingly.
7. It was resolved that all cultural activities and sports activities will be inter-college (at least district level / University level)
8. It was also resolved that Bandwidth Certificate has to be acquired from the Internet Service Provider and Fitness Certificate for all Computers within the campus to be acquired from Registered Computer mechanic
9. It was further resolved that NAAC will be informed about the present status post normalcy and a 45 days extension will be sought.
10. Dr. Arindam Chakraborty will function as Internal Mentor for NAAC accreditation while Dr. Anirban Mukhopadhyay will act as NAAC Mentor as nominated by Hon'ble Vice-Chancellor, University of Kalyani.
11. Finally it was resolved that the IQAC Room will be in working condition by 23rd November 2021.

The meeting ended with vote of thanks to the chair


Dr. Somnath Bandyopadhyay
Teacher-in-Charge & Chairman, IQAC

মিটিং রেজল্যুশন বহি
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	01 / 2022
তারিখ / Date	23.04.2022

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	IQAC Room
সময় / Time	12.30 pm

- ১। ১. *[Signature]*
- ১। ২. *[Signature]*
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- ১। ৫. *[Signature]*
- ১। ৬. *[Signature]*
- ১। ৭. *[Signature]*

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Dr. Somnath Bandyopadhyay
Chairman

Sri Shubhaiyu Chakraborty
Coordinator

Ref.No: SRLM/IQAC/01/2022 Date: 23.04.2022

Proceedings of the meeting with all Internal Quality Assurance Cell (IQAC) held on 23/04/2022 (Saturday) at 12.30 p.m. at IQAC Office within the college premises:

Members Present:

1. Sd/- Dr. Somnath Bandyopadhyay
2. Sd/- Sri. Shubhaiyu Chakraborty
3. Sd/- Dr. Arindam Chakraborty
4. Sd/- Dr. Shilpi Basak
5. Sd/- Dr. Animesh Andrew Lalram Rai
6. Sd/- Sri. Ranjan Sarkar
7. Sd/- Dr. Sreelata Biswas
8. Sd/- Sri. Sandip Saha
9. Sd/- Dr. Sanat Kumar Biswas
10. Sd/- Smt. Lipi Sarkar

Dr. Somnath Bandyopadhyay, Teacher-in-Charge & Chairman, IQAC, assumed the chair and presided over the meeting.

Agenda No 1. To read and confirm the proceedings of the Meeting held on 20.11.2021

The proceedings of the Meeting held on 20.11.2021 was tabled for discussion. After discussion it was resolved that the proceedings of the Meeting held on 20.11.2021 be confirmed. It course of discussion the following points were raised:

1. The Certificate of from the Office of the Controller of Examinations, University of Kalyani is in progress
2. Only 13 Self Appraisals (for 2020-2021 & backlog) and documents of publications received from the Faculty members (Substantive, SACT) including the Librarian and hence it was resolved that 15 days' notice will be served for pending self-appraisals and publications. Matter to be referred to Governing Body if faculty members fail to comply the notice.

Agenda No. 2 To Discuss the Clarifications sought by NAAC regarding AQAR of 2018-19


It was resolved that the AQAR of 2018-2019 should be rectified by the members and submitted to the Coordinator within 26th April 2022 (Tuesday)

Agenda No. 3 Miscellaneous:

1. For Physical Verification of facilities recorded in AQARs from 2015-2020 a Three-member Committee has been constituted:
 - a. Dr. Sanat Kumar Biswas (Convenor)
 - b. Sri. Ranjan Sarkar (member)
 - c. Sri. Jhantu Halder (member)It was resolved that the committee will submit its report within 7 days from the date of notification.

2. Sri Ripan Biswas's Career Advancement Scheme Proposal was tabled for discussion. But as he had submitted his file on that very day prior to the meeting, it was difficult to read through and check the eligibility for his promotion. Hence it was resolved that the matter will be taken up for discussion at the subsequent meeting

The meeting ended with vote of thanks to the chair


Dr. Somnath Bandyopadhyay
Teacher-in-Charge & Chairman, IQAC

মিটিং রেজল্যুশন বহি
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	০২ / ২০২২
তারিখ / Date	২১.০৫.২০২২

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	IQAC Room
সময় / Time	২ pm

- ১। ১. *[Signature]*
- ২। ২. *[Signature]*
- ৩। ৩. *[Signature]*
- ৪। ৪. Sreelata Biswas
- ৫। ৫. Ranjan Sarkar
- ৬। ৬. Anjan Mitra
- ৭। ৭. *[Signature]*

- ৮। ৮. Arup Biswas
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- ২১। ২১.



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Dr. Somnath Bandyopadhyay
Chairman

Sri Shubhaiyu Chakraborty
Coordinator

Ref.No: SRLM/IQAC/02/2022 Date: 21.05.2022

Proceedings of the meeting with all Internal Quality Assurance Cell (IQAC) held on 21/05/2022 (Saturday) at 2 p.m. at The IQAC Office within the college premises to review the status of percentage of classes taken per semester thereby developing a roadmap ensuring 90 teaching days for each semester

Members Present:

1. Sd/- Dr. Somnath Bandyopadhyay
2. Sd/- Sri. Shubhaiyu Chakraborty
3. Sd/- Dr. Shilpi Basak
4. Sd/- Sri. Ranjan Sarkar
5. Sd/- Dr. Sreelata Biswas
6. Sd/- Dr. Sanat Kumar Biswas
7. Sd/- Sri. Anjan Mitra
8. Sd/- Sri. Arup Biswas

Dr. Somnath Bandyopadhyay, Teacher-in-Charge & Chairman, IQAC, assumed the chair and presided over the meeting.

After reviewing the status of percentage of classes taken per semester thereby developing a roadmap ensuring 90 teaching days for each semester the following resolutions were adopted:


1. Online Classes will commence from 01.06.2022 to 30.06.2022 to ensure teaching days vide Memo No. IC/52/Number of teaching days/286/2019 dated 28/06/2019 from The Inspector of Colleges, University of Kalyani
2. It is further stated that the Teaching Days enclosed herewith is duly approved by IQAC members.

MONTH & YEAR	Semester 6	Semester 4	Semester 2	Remarks
February 2022	10	-----	-----	Classes commenced on 15/2/2022 (Semester 6)
March 2022	22	17	-----	Classes commenced on 08/3/2022 (Semester 4)
April 2022	23	23	12	

				(Semester 2)
May 2022	9* +13=22	9* +13=22	9* +13=22	
June 2022	13*	26*	26*	Classes to continue till 13.06.2022 ,48 hours prior to commencement of 6 th Semester B.A./ BSc/BCom Examinations w.e.f. 15.06.2022
July 2022	-----	11	22	Classes to continue till 13.07.2022 ,48 hours prior to commencement of 4 th Semester B.A./ BSc/BCom Examinations w.e.f. 15.07.2022 tentatively
August 2022	-----	-----	11	Classes to continue till 13.08.2022,48 hours prior to commencement of 2nd Semester B.A./ BSc/BCom Examinations w.e.f. 16.08.2022 tentatively
TOTAL	90 Days	99 Days	93 Days	

3. Offline Classes will commence on & from 02.07.2022
4. The Teacher-in-Charge will be the admin of all official subject groups.
5. It is mandatory for all Teachers to share G-Meet link in their respective Official Subject Groups at least one hour prior to the commencement of class if they have not done it earlier.
6. The College will remain open on every Tuesday & Friday for smooth functioning of academic & administrative activities. All Non-Teaching Staff members & Librarian must attend the college on the aforesaid days. The Teaching staff members including IQAC Members, Bursar, NCC & NSS Programme Officers will attend the college as per duty roster published by the Teacher-in-Charge irrespective of their Preparatory Days.
7. Admissible leave will be deducted from leave account if any employee fails to attend college on the aforesaid days.. The matter of leave will be under the jurisdiction of the Governing Body.
8. All HODs will report to the Teacher-in-Charge in person & in writing the details of online classes taken in the department including no. of students present in the each class every Tuesday.
9. Teaching staff members who have a problem of internet connectivity in their homes must report the same to the college authorities who will arrange for online classes from the Reading Room of the College library.
10. Failure to share prior link for class will be treated as absence of the teacher & leave admissible will be debited from leave account.
11. All Teaching Staff members & Non-Teaching staff members will attend college for examination duty allotted to them irrespective of their mandatory duty on the aforesaid days.

The meeting ended with vote of thanks to the chair


Dr. Somnath Bandyopadhyay
Teacher-in-Charge & Chairman, IQAC

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	03/2022
তারিখ / Date	21.06.2022

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	IQAC Office
সময় / Time	12.30 p.m.

১। 1. [Signature]	৮। 8. [Signature]	১৫। 15.
২। 2. Laxman Ghosh Chowdhury	৯। 9. Arup Biswas	১৬। 16.
৩। 3. Shilpi Basak	১০। 10. A. Das	১৭। 17.
৪। 4. Sreelata Biswas	১১। 11. Anjan Mitra	১৮। 18.
৫। 5. Lipi Sarkar	১২। 12. Tuhin Roy Chowdhury	১৯। 19.
৬। 6. [Signature]	১৩। 13. [Signature]	২০। 20.
৭। 7. Ranjan Sarkar	১৪। 14.	



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Dr. Somnath Bandyopadhyay
Chairman

Sri Shubhaiyu Chakraborty
Coordinator

Ref.No: SRLM/IQAC/03/2022 Date: 21.06.2022

Proceedings of the meeting with all Internal Quality Assurance Cell (IQAC) held on 21/06/2022 (Saturday) at 12.30 p.m. at IQAC Office within the college premises:

Members Present:

- | | |
|--------------------------------------|------------------------------------|
| 1. Sd/- Dr. Somnath Bandyopadhyay | 7. Sd/- Sri. Shubhaiyu Chakraborty |
| 2. Sd/- Dr. Arindam Chakraborty | 8. Sd/- Dr. Shilpi Basak |
| 3. Sd/- Dr. Animesh Andrew Lulam Rai | 9. Sd/- Dr. Sreelata Biswas |
| 4. Sd/- Sri. Ranjan Sarkar | 10. Sd/- Smt. Lipi Sarkar |
| 5. Sd/- Sri. Laxman Ghosh Chowdhury | 11. Sd/- Sri. Anjan Mitra |
| 6. Sd/- Sri. Arup Biswas | 12. Sd/- Sri. Tuhin Roy Chowdhury |

Dr. Somnath Bandyopadhyay, Teacher-in-Charge & Chairman, IQAC, assumed the chair and presided over the meeting.

Agenda No.1: To read and confirm the proceedings of the Meetings held on 23.04.2022 & 21.05.2022: The proceedings of the Meeting held on 23.04.2022 were tabled for discussion. After discussion it was resolved that the proceedings of the Meeting held on 23.04.2022 be confirmed. In course of discussion the following points were raised:

1. It has been resolved that a query needs to be made to Dr. Sanat Kumar Biswas (Convenor, Fact Finding Committee) regarding his non-submission of the Fact Finding Committee report mentioned in agenda no. 3 of previous meeting held on 23.04.2022 & notification issued on 30.04.2022..

The proceedings of the Meeting held on 21.05.2022 were tabled for discussion. After discussion it was resolved that the proceedings of the Meeting held on 21.05.2022 be confirmed. In course of discussion the following point was raised:

1. It has been reported that offline classes of Geography Dept. & Physical Education Dept. are being held on every Tuesday and Friday (including practical classes) as per recommendation of the Governing Body.

Agenda No. 2: a. To Consider Career Advancement of Sri Ripan Biswas: It was resolved that the Career Advancement of Sri Ripan Biswas, Assistant Professor of Philosophy be recommended from Level 10 to Level 11 w.e.f. 4.10.2021 vide G.O. No. 1373-Edn(CS) dated 07.12.2017. The Coordinator IQAC is requested to intimate the decision to the office of the Teacher-in-Charge to communicate with

the Office of the Director of Public Instructions, Education Directorate, Government of West Bengal, & to the Office of the Inspector of Colleges, University of Kalyani seeking names of Nominees for Screening cum Evaluation Committee.

b. To Consider Career Advancement of Dr. SanjoySarkar: It was resolved that the Career Advancement of Dr. SanjoySarkar, Assistant Professor of Sociology be recommended from Level 12 to Level 13 i.e, Associate Professor of Sociology w.e.f 09.03.2022 vide G.O. No. 1373-Edn(CS) dated 07.12.2017. The Coordinator IQAC is requested to intimate the decision to the office of the Teacher-in-Charge to communicate with the Office of the Director of Public Instructions, Education Directorate, Government of West Bengal, & to the Office of the Inspector of Colleges, University of Kalyani seeking names of Nominees for Selection cum Evaluation Committee.

Agenda No.3: To ensure enquiry regarding report of Fact Finding Committee: The matter has already been resolved in Agenda No 1.

Agenda No.4: To take decision regarding non-compliance regarding submission of Departmental profiles for NAAC accreditation: It was resolved that an unified format has to be prepared on part of IQAC Office and the same to be supplied to respective departments.

Agenda No.5: To Review Status report of Different Criterion: Status of NAAC preparation regarding various criteria as found after verification-

- i. Criterion 1: Complete
- ii. Criterion 2: Complete
- iii. Criterion 3: Complete

It has been resolved that information would be sought from Honours Departments regarding every criterion

It has also been resolved that self-appraisal of the previous years of Sri Apurba Kumar Sar and Sri Kalidas Mukherjee need to be collected within the first week of July.

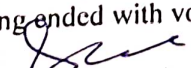
Agenda No.6: To design necessary plan for implementing MOU signed with Krishnagar Women's College: Regarding implementation of MOU with Krishnagar Women's College, the following plans have been recommended:

- i. Teacher Exchange Programme
- ii. Faculty & Staff Welfare Programme
- iii. Library Resource Exchange

Agenda No. 7: Miscellaneous:

1. It has been recommended that own fund to be created to generate assets of the institution.
2. It has been resolved that WEBEL would be given the authority to develop website for college journal *Open Eyes*.

The meeting ended with vote of thanks to the chair.


Dr. Somnath Bandyopadhyay
Teacher-in-Charge & Chairman, IQAC